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| **姓 名** |  | | | **学 号** |  | | | **院 系** | |  | | **专 业** | | |  | | | | |
| **拟用于转换课程所属专业** | |  | | | | | | | | **电 话** |  | | **修读时间** | | | 年 月 日至 年 月 日 | | | |
| 拟用于转换的课程（学生按学校出具的成绩单填写） | | | | | | | | | | 转换为应修课程（院系填写） | | | | | | | | | |
| **课程名称** | | | **课程性质** | | | **总学时** | **学 分** | | **成 绩** | **课程名称** | | | | **课程性质** | | | **总学时** | **学 分** | **成 绩** |
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| **申请人声明：**我声明本申请表内的相关信息及其证明文件都是准确无误的，绝不弄虚作假，否则自愿承担一切后果。 学生签字： | | | | | | | | | | | | | | | | | | | |
| **院系审查意见：**  签 字： （院系公章）  年 月 日 | | | | | | | | | | **教务处审查意见：**  签 字： （教务处公章）  年 月 日 | | | | | | | | | |
| 注：申请人须在电脑上填写并打印，一式两份提交院系办公室。课程兑换需左右对应，必要时需合并单元格。 教务处制表 | | | | | | | | | | | | | | | | | | | |

**大连外国语大学课程成绩与学分转换表**